

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS  
SPECIAL BOARD MEETING  
FRIDAY, JULY 26, 2024  
PORT ADMINISTRATIVE OFFICE – 12:00 PM (Noon)  
MINUTES**

The Special Meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Patrick Broussard, Board President, at the Port of Iberia Administrative Office, on Friday, July 26, 2024 at 12:00 PM.

In attendance were Commissioners Patrick Broussard, Board President, Danny J. David, Sr., Simieon d. Theodile, and Shane Walet.

Commissioners Mark Dore', Vice-President, Bilal Morton, Secretary-Treasurer, and Roy A. Pontiff were absent.

Also present were Tracy Boudreaux, Chief Administrative Officer, and Shari Landry, Secretary-Bookkeeper. Craig Romero, Executive Director, Donelson Caffery, Port Attorney, and Austin Hebert, GIS Engineering, LLC, were present via telephone conference.

Thus, with a quorum being acknowledged, Commissioner Shane Walet recited the opening prayer and the Pledge of Allegiance.

The purpose of the Special Meeting was to Discuss/Consider Adopting a Resolution Requesting Authority to Request Quotes for Wilson Road Crane System Improvements Project, Discuss/Consider Deere Company Invoice Number 117630008, and Discuss/Consider Approval of Change Order Number 1 from Broussard Brothers, Inc for the Commercial Canal Rock Removal over the DOW and Kinder Morgan Rights-of-Way Project.

**I. Public Comment.**

No public comments were made on the agenda items.

**II. Discuss/Consider Adopting a Resolution Requesting Authority to Request Quotes for Wilson Road Crane System Improvements Project.**

A motion was made by Commissioner Shane Walet, seconded by Commissioner Simieon d. Theodile to adopt the following Resolution:

STATE PROJECT NO H.015865 (321)  
Phase I of SPN H.015865  
PARISH OF IBERIA

RESOLUTION  
PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS

WHEREAS, the Port of Iberia District Board of Commissioners has submitted an application for funding of the Port Improvements Wilson Road Warehouse and Site Improvements Crane System Improvements (Phase I of SPN H.015865) Port Improvement Project under the Port Construction and Development Priority Program; and

WHEREAS, the State's share of the project funds have been made available and the Port of Iberia District Board of Commissioners has available its local matching share of the project funds in an amount of not less than ten (10%) percent; and

WHEREAS, at the request of the Port of Iberia District Board of Commissioners, GIS Engineering, LLC has prepared plans and specifications for said project, which plans and specifications are designated by State Project No. H.015865(321); and

WHEREAS, the Port of Iberia District Board of Commissioners has reviewed the plans, specifications and cost estimate and has submitted them to the Louisiana Department of Transportation and Development. The Port of Iberia District Board of Commissioners will accept the final plans and specifications contingent on the LA Department of Transportation and Development's final approval inasmuch as they comply with the requirements of the Port Construction and Development Priority Program; and

WHEREAS, all necessary servitudes, rights-of-way, spoil disposal areas, rights of ingress and egress and the means thereof have been acquired by the Port of Iberia District Board of Commissioners, and the titles thereto are valid and indefeasible; and

WHEREAS, the Port of Iberia District Board of Commissioners has obtained all necessary permits required for the construction of this project; and

WHEREAS, the Port of Iberia District Board of Commissioners has agreed to accomplish all necessary utilities, fence and other facilities relocations and alterations made necessary by this project; and

WHEREAS, the Port of Iberia District Board of Commissioners desires to solicit for competitive quotes, for the award of a contract in the name of the Port of Iberia District Board of Commissioners, and furnish engineering services during the progress of the work.

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners, in Special session assembled on this 26<sup>th</sup> day of July, 2024, that the LA Department of Transportation and Development be and hereby is requested to authorize the Port of Iberia District Board of Commissioners to solicit for competitive quotes, for the award of a contract in the name of the Port of Iberia District Board of Commissioners, covering the aforesaid improvements.

BE IT RESOLVED that the LA Department of Transportation and Development be and hereby is assured that all necessary servitudes, rights-of-way, rights of ingress and egress and the means thereof have been obtained by Port of Iberia District Board of Commissioners, and the titles thereto are valid and indefeasible and the Port of Iberia District Board of Commissioners expressly agrees to defend any action for the failure of any servitude, right-of-way, right of ingress or egress, and the Port of Iberia District Board of Commissioners does hereby assume complete responsibility for providing engineering services during construction and the maintenance and upkeep of the project after construction.

BE IT RESOLVED that the LA Department of Transportation and Development be and hereby is assured that all required permits have been obtained by the Port of Iberia District Board of Commissioners.

BE IT RESOLVED that the LA Department of Transportation and Development be and hereby is assured that the Port of Iberia District Board of Commissioners has available its local matching funds in an amount not less than Ten (10%) percent of the total project cost to insure construction of this project.

BE IT RESOLVED that the Port of Iberia District Board of Commissioners will and hereby does assume complete responsibility for all utilities, fence, and other facilities relocations and alterations made necessary by this project.

BE IT RESOLVED that the Port of Iberia District Board of Commissioners does hereby save and hold harmless the LA Department of Transportation and Development against any loss or damage of any kind incident to or occasioned by Activities undertaken in pursuance of this agreement and expressly agrees to defend any suit brought against the LA Department of Transportation & Development, and pay any judgment which may result from said suit as it relates to this project.

This Resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Roy A. Pontiff.

And the Resolution was therefore passed on this the 26<sup>th</sup> of July, 2024.

### **III. Discuss/Consider Deere & Company Invoice No. 117630008.**

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Danny J. David, Sr. to approve and authorize payment of Invoice No. 117630008 to Deere & Company in the amount of \$20,511.56 for the purchase of 2024 John Deere Gator XUV865M; state contract number 4400025603, serial number 1M865MACRM070117.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Roy A. Pontiff.

And the motion was therefore passed on this the 26<sup>th</sup> of July, 2024.

### **IV. EXPANSION OF AGENDA.**

A motion was made by Commissioner Shane Walet, seconded by Commissioner Simieon d. Theodile to expand the Agenda of the Port of Iberia District Board of Commissioners Special Meeting, July 26, 2024 to Discuss/Consider Approval of Change Order No. 1 from Broussard Brothers, Inc. for the Commercial Canal Rock Removal over the DOW and Kinder Morgan Rights-of-Way Project.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Roy A. Pontiff.

And the motion was therefore passed on this the 26<sup>th</sup> of July, 2024.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and authorize Change Order No. 1 from Broussard Brothers, Inc. in the amount of \$52,500.00 with an addition of Three (3) calendar days associated with Commercial Canal Rock Removal project to include channel dredging maintenance along Global Riser USA yard located at the Port of Iberia; motion acknowledges the new contract amount of \$249,743.00 and a total of 11 contract days. This motion having been submitted to a vote; the vote thereon was as follows:  
Yeas: Patrick Broussard, Danny J. David, Sr., Simieon d. Theodile, and Shane Walet.  
Nays: None.  
Absent at Voting: Mark Dore', Bilal Morton, and Roy A. Pontiff.  
And the motion was therefore passed on this the 26<sup>th</sup> of July, 2024.

## V. ADJOURNMENT

On a motion made by Commissioner Roy A. Pontiff and seconded by Commissioner Simieon d. Theodile, the meeting was adjourned at 12:13 p.m.